



East Midlands Shared Services

**EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE**

**Date:** Monday, 15 September 2014

**Time:** 10.30 am

**Place:** Goscote Committee Room - County Hall, Leicestershire, LE3 8RB

**Members are requested to attend the above meeting on the date and at the time and place stated to transact the following business**

**Glen O'Connell**  
**Acting Corporate Director of**  
**Resources**  
**Nottingham City Council**

**Chris Tambini**  
**Assistant Director Strategic Finance and**  
**Property**  
**Leicestershire County Council**

**Constitutional Services Officer:** Catherine Ziane-Pryor, Constitutional Services, Tel: 0115 8764298 **Direct Dial:** 0115 87664298

**AGENDA**

**Pages**

- |          |  |        |
|----------|--|--------|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>   |        |
| <b>2</b> | <b>DECLARATIONS OF INTERESTS</b>   |        |
| <b>3</b> | <b>MINUTES</b><br>Last meeting held on 23 June 2014 (for confirmation)   | 3 - 4  |
| <b>4</b> | <b>EXCLUSION OF PUBLIC</b><br>To consider excluding the public from the meeting during consideration of the remaining items in accordance with section 100a(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. |        |
| <b>5</b> | <b>EAST MIDLANDS SHARED SERVICES UPDATE</b><br>Report of the Interim Head of East Midlands Shared Services   | 5 - 18 |

**ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED**

**IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE CONSTITUTIONAL SERVICES OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING**



## **EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE**

**MINUTES of the meeting held at Leicestershire County Hall on 23 June 2014  
from 11.03 am to 12.04 pm**

### **Leicestershire County Council**

- ✓ Councillor Byron Rhodes (Chair)
- ✓ Councillor Peter Osborne

### **Nottingham City Council**

- ✓ Councillor Graham Chapman (Vice-Chair)
- Councillor Alan Clark

### **Leicestershire County Council**

- Chris Tambini - Assistant Director, Strategic Finance, Property & Procurement
- Lucy Littlefair - Interim Head of East Midlands Shared Services.
- Judith Spence - Head of Corporate Finance

### **Nottingham City Council**

- Jeff Abbott - Head of Strategic Finance
- Carole Mills - Deputy Chief Executive/Corporate Director & Chief Finance Officer
- Cath Ziane-Pryor - Constitutional Services

### **Call-in**

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until 1 July 2014.

## **19 APOLOGIES FOR ABSENCE**

Councillor Alan Clark

## **20 DECLARATIONS OF INTERESTS**

None.

## **21 MINUTES**

The Committee confirmed the minutes of the meeting held on 17 March 2014 as a true record and they were signed by the Chair.

**RESOLVED that an 'Actions Log' be created.**

## **22     UPDATE ON LEAD OFFICER APPOINTMENTS AND CHANGES**

It is noted that until further notice, Lucy Littlefair is acting as Interim Head of East Midlands Shared Services.

The Committee congratulated and wished Carole Mills well in her new post as Chief Executive of Milton Keynes Council.

## **23     FUTURE MEETING DATES**

**RESOLVED** to note the following meetings are to be held at County Hall, Glenfield, Leicestershire, on the following dates:

15 September 2014,  
15 December 2014,  
16 March 2015.

## **24     EXCLUSION OF THE PUBLIC**

**RESOLVED TO** exclude the public from the meeting during consideration of the remaining item in accordance with section 100a(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, insofar as the following report contains information of a sensitive business nature.

## **25     EMSS UPDATE**

Jeff Abbott, Head of Strategic Finance at Nottingham City Council, presented the financial update which includes the confirmation of Final Outturn 2013/13, conclusion of commercial negotiations, financial targets for 2015/16.

**RESOLVED** to approve the recommendations in all sections of the report and that more detailed financial information is presented with future reports.

### Reasons for Decision

As detailed in the exempt report.

### Other Options Considered

As detailed in the exempt report.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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